

## FEBRUARY 7, 2010 JOLIET DRAMA GUILD BOARD MINUTES

**ATTENDEES:** Jan, Tom, Jay, Tom M., Tina, Mike, Al, Annie, Clare (absent: Brenda, Kristina, Christina)  
**started:** 4:17pm

**APPROVAL OF MINUTES:** Mike moved to accept minutes as written; Jan 2<sup>nd</sup>, all agreed.

**VP REPORT:** Tina had no report.

**TREASURER'S REPORT:** Mike reported that the Guild now has a positive balance of \$7004.30 with about \$500 in bills just submitted to him before the meeting started which will. Of course, affect the bottom line. Reported that Remco Medical donated \$100 for special needs show! Clare moved to accept his report; Al 2<sup>nd</sup>, all agreed.

**SECRETARY'S REPORT:** Clare reported that she wrote and sent letter to Guardian Angel Center with the \$350 check from the Christmas fundraiser. She has updated the scholarship form and asks if it can now be posted to the website? She will send it on to Christina and Marty.

**MEMBERSHIP:** Brenda was absent and Mike said he had no news on any new dues being paid.

**HOUSE:** Clare wishes to thank those who worked House for "Pillowman." She announced that House is "going green": no more Styrofoam cups/dishes. She will be asking for help for "Foreigner." Jay, Jan, Tom and Annie offered their help. Clare was told Robin also will be able to help.

**CORP. SPON:** Al said he is working on a text for a brochure. He also asks for pictures from guild members to include in said brochure. Clare suggested Brenda be told to put such a request in the invitation to the next membership meeting.

**GROUP SALES:** Jan says that spring is the time for groups to make their plans so she is developing an email list to retirement homes etc. Jay is soon meeting with the Red Hats and another group to discuss group sales.

**CALL BOARD:** Al reports he just emailed the next edition to Rae and Mike. Rae will email it out and in the interest of going green, Callboard will try to become an electronic issue rather than a paper one. It can also be bigger and more enhanced that way. Ask members to give email addresses at March meeting. Clare said Callboard needs to be put out at each show for audience members interested in learning more about the Guild.

**PUBLICITY:** Christina absent. Jay reported that "Foreigner" stuff was up and out. He says the PSA link with radio is broken down and will hand carry news of the guild if need be. Jay will now be handling most of publicity.

**LIASION/FACILITY:** Tom wants it known that he is telling the Park and anyone who will listen that anything that comes down from the loft will not be put back up into the loft unless he or another trusted Guild member is there to supervise. He spent time in the loft looking for items for "Foreigner" and found a real mess and more than a few broken items. Clare asked Tom to speak to the Park about the special needs shows to prevent scheduling mix-ups in the future.

**ADVERTISING:** Tina and Mike tried to go out and sell advertising without much success. Mike passed out advertising forms to some of the Board to have them help.

**WEBSITE:** Christina absent. Jay wants to work on the website. A motion was offered to let him co-chair the website by Al; Clare 2<sup>nd</sup>, all agreed.

**PLAY READING:** Mike motioned to rescind the rule (for this year) about having 2 comedies and one drama in the play line up (in addition to the musical) as it was too late discovered that we really had only 2 dramas on which to choose from and not 4. Tina 2<sup>nd</sup>; and all agreed. Mike then moved to approve the list of plays the play reading committee submitted. Jay 2<sup>nd</sup> and all agreed.

### **OLD BUSINESS**

**FOREIGNER:** Rae was present to speak about her show. Other than a dark spot on the staircase, the show was going very well and she is very happy with cast/crew. She needs an upholstered chair. Clare offered to find her one.

**SPECIAL NEEDS SHOW:** Clare was pleased that Remco donated \$100 and that she has 30+ reservations. Was discussed that if an interpreter could be found, that we could then open up the shows to the deaf, also.

**STUDIO J:** Tom M. said his dates were firm. Scripts and rights were ordered. He only needs a few more people for the cast.

**ACTORS WORKSHOP:** One needs to be scheduled but may need to wait until April.

### **NEW BUSINESS**

-Tom C. reports that the diorama idea at the Joliet Historical Museum is dead. May be able to use a room there for a much larger temporary exhibit. He was charged to find out when they might want such a thing, for how long and how many people visit said museum in any given month.

-Tom C. also wants to head up a 1 act collection as a Studio J production. He wants people to bring a finished 1 act play and audition it to be considered for the collection. Mike suggested that the Actor's workshop might be a better venue for such an undertaking and Jay and Tina offered to help him.

-Clare wanted Board approval to offer complementary tickets to social service agencies in the Joliet area. Mike 2<sup>nd</sup> the motion and all agreed. Clare will contact, inquire as to need/interest and then arrange for them to receive the tickets.

-Al and Jay passed out a brief outline to encourage a future discussion on improving Guild functioning. Contrary to their intent, a lengthy discussion ensued and future meetings will be held to blend old and new to create a streamlined, better and clearer Guild to work within and with.

-Clare asked who was supposed to get a JDG banner on the overpass. Who talks to Rich? Who gets it designed and done already? It's been almost a year since that idea was mentioned.

-Al volunteered to start taking pictures of shows throughout their progress to document memories.

-We have no official archivist. Jay suggested we should start one.

-The wrong date was listed for the next Murder Mystery: it will be April 30...not April 20.

-A form indicating what a person needs to do to be considered for a directorship on a JDG show needs to be created and posted for all to see so that more people may ask to direct shows for us. It has been said more than a few times that it's mysterious and confusing as to how that decision is made.

**NEXT MEETING:** March 7 at 4 pm at Joliet Montessori School.

**MOVE TO ADJOURN MEETING:** Jay moved to adjourn the meeting; Tom N. 2<sup>nd</sup> and all agreed at 7:52 pm.

Respectfully submitted,

Clare E. Branson, Secretary