

JOLIET DRAMA GUILD
Board of Directors Special Meeting – Officer/Committee Election
Monday, July 5, 2010
2:15 P.M.
Bicentennial Park

I. CALL TO ORDER

The July 5, 2010 Meeting was called to order by Interim President Jan Novotny at 2:40pm. Also present were Board Members: Sue Martin, Helen Levy, Laura Griffith, Al Pindell, Luke Pascale, Frank Hattula, Bill Griffith, Marty Kaspar, Kathleen Stevens, Tom Novotny, and Christina Spiros. Two other Joliet Drama Guild members were present.

II. OFFICER ELECTION

Interim President Novotny explained the procedure for voting on officers.

A. President

Luke Pascale read the President’s description.

- **Al Pindell was nominated and accepted.**
- **Bill Griffith was nominated and declined.**
- **Sue Martin was nominated and declined.**

A MOTION was made by Marty Kaspar to accept Al Pindell as President. Sue Martin seconded. Motion carried unanimously.

B. Vice-President

Luke Pascale read the Vice President’s description.

- **Sue Martin was nominated and accepted.**
- **Marty Kaspar was nominated and accepted.**

President Pindell closed the nominations, and Jan Novotny collected the votes. There was a tie between the two candidates.

A MOTION was made by Jan Novotny to discuss having two vice presidents. Frank Hattula seconded. Motion carried unanimously.

There was a discussion regarding how this would be handled.

A MOTION was made by Helen Levy to split the Vice President role between the two candidates. Kathleen Stevens seconded. Motion carried unanimously.

C. Treasurer

Luke Pascale read the Treasurer’s description.

- **Frank Hattula was nominated and declined.**
- **Luke Pascale was nominated and accepted.**

- **Christina Spiros was nominated and accepted.**
- **Jan Novotny was nominated and accepted.**

President Pindell closed nominations and Bill Griffith collected the votes. Jan Novotny was elected by majority vote.

D. Secretary

Luke Pascale read the Secretary's description.

- **Laura Griffith was nominated and accepted.**

A MOTION was made by Jan Novotny to accept Laura Griffith as Secretary. Kathleen Stevens seconded. Motion carried unanimously.

III. COMMITTEE ASSIGNMENTS

There was some discussion regarding the committees as they are. It was determined that any proposed restructuring – new committees, combining committees, etc. - would be discussed at the next meeting. A few possible new committees and responsibilities were briefly discussed. Producer responsibilities were also briefly discussed versus the Board's role and responsibilities. Drood's rehearsal schedule was discussed so the Board could stop in to support the show.

A. Membership

Luke Pascale read the responsibilities of this committee.

- **Kathleen Stevens was nominated and gave some information on her thoughts for the committee.**
- **Frank Hattula was nominated and gave some information on his thoughts for the committee.**

Vice President Martin also expressed an interest in the committee. There was also some discussion regarding a packet to go to cast members. Treasurer Novotny asked about having Vice President Martin be an ex-officio member of this committee.

A MOTION was made by Marty Kaspar to accept Kathleen Stevens and Frank Hattula as co-chairs for the Membership committee. Frank Hattula seconded. Motion carried unanimously.

B. House

Luke Pascale read the responsibilities of this committee.

- **Christina Spiros was nominated and accepted.**
- **Tom Novotny was nominated and accepted.**

A MOTION was made by President Pindell to accept Christina Spiros and Tom Novotny as co-chairs for the House committee. Secretary Griffith seconded. Motion carried unanimously.

C. Corporate Sponsorship

Luke Pascale read the responsibilities of this committee. President Pindell gave some information on this committee as the former Chair.

- **Luke Pascale was nominated and accepted**
- **Frank Hattula was nominated and accepted.**

As this committee was not determined to require co-chairs, an election was held.

Jan Novotny collected the ballots. Luke Pascale was elected by majority vote.

D. Callboard

Luke Pascale read the responsibilities of this committee. President Pindell gave some information on this committee as previous Chair.

- **Laura Griffith was nominated and accepted.**
- **Bill Griffith was nominated and declined.**

A MOTION was made by President Pindell to accept Laura Griffith as CallBoard Editor. Luke Pascale seconded. Motion carried unanimously.

E. Publicity

Luke Pascale read the responsibilities of this committee.

- **Christina Spiros was nominated and accepted.**
- **Helen Levy was nominated and accepted.**

Vice President Kaspar offered to be an ex-officio member of this committee.

A MOTION was made by President Pindell to accept Christina Spiros and Helen Levy as co-chairs for the Publicity Committee. Secretary Griffith seconded. Motion carried unanimously.

F. Facilities

Luke Pascale read the responsibilities of this committee.

- **Bill Griffith was nominated and accepted.**
- **Tom Novotny was nominated and accepted.**

A MOTION was made by President Pindell to accept Bill Griffith and Tom Novotny as co-chairs for the Facilities Committee. Secretary Griffith seconded. Motion carried unanimously.

G. Advertising

A MOTION was made by President Pindell to table any nominations for the Advertising committee. Frank Hattula seconded. Motion carried unanimously.

H. Web Site

A MOTION was made by President Pindell to table any nominations for the

Web Site committee. Frank Hattula seconded. Motion carried unanimously.

I. Play Selection

Luke Pascale read the responsibilities of this committee.

- **Helen Levy was nominated and accepted.**
- **Bill Griffith was nominated and accepted.**

There was some discussion regarding the Board reading the plays up for selection to address budgetary concerns.

A MOTION was made by President Pindell to accept Helen Levy and Bill Griffith as co-chairs of the Play Selection Committee. Secretary Griffith seconded. Motion carried unanimously.

I. Group Sales

Luke Pascale read the responsibilities of this committee. There was some discussion regarding these responsibilities.

A MOTION was made by President Pindell to table any nominations for the Group Sales Committee. Christina Spiros seconded. Motion carried unanimously.

IV. DISCUSSION

President Pindell wanted to talk about a Fund Raising Committee at a future meeting.

Vice President Martin asked if the Board had thanked Bicentennial Park Foundation for the use of the new lighting equipment. President Pindell asked to have the Secretary draft a letter regarding this.

Kathleen Stevens asked about the next business meeting being a transition meeting. There was some discussion regarding an informal meeting with previous board members outside of the normal business meeting. President Pindell suggested a separate get-together in order to dedicate the appropriate time to both.

A MOTION was made by President Pindell to split the two meetings. Kathleen Stevens seconded. Motion carried unanimously.

Dates for the meetings were discussed. With the kids show on July 17 and 18, and Drood set building dates July 24, 25, and 31 – it was determined that a weekday business meeting would be best to ensure a July meeting could still be held.

A MOTION was made by Frank Hattula to have the meeting on Tuesday, July 27 at 7pm at Aurelios Pizza. Christina Spiros seconded. Motion carried 11:1 (Vice President Martin dissenting).

There was some discussion regarding the “social meeting”.

A MOTION was made by Christina Spiros to make July 18 a transitional pot-luck gathering at the Griffiths’ house at 2pm. President Pindell seconded. Motion carried unanimously.

It was determined that the President or Secretary would contact the old Board to invite them to said gathering.

There was a brief discussion regarding the Fall Membership Meeting as well as reaching out to the membership for help on committees.

Luke Pascale asked about how to get an item on the agenda. Secretary Griffith asked that any potential agenda items be emailed to the President and Secretary. President Pindell requested that motion items be prepared when suggesting an agenda item.

Treasurer Novotny mentioned help being needed at Concerts on the Hill to sell season and production tickets. There was some discussion regarding who would be available to help with this, especially on the dates when she is out of town.

VIII. ADJOURNMENT

A MOTION was made by President Pindell to adjourn the meeting at 4:55pm. Seconded by Kathleen Stevens. Motion Carried unanimously.

Respectfully submitted,

Laura Griffith

Secretary

Joliet Drama Guild

This document is subject to correction as noted in the next meeting’s minutes.